



**Competitive Process Waiver Request Form
For One Time Purchase Up to \$50,000**

To: Sabrina Landreth, City Administrator
From: Chief Anne Kirkpatrick, Department Head
Marcell Patterson, Police Officer- K9 Unit Coordinator
Project Staff/Subject Matter Expert
Date: October 09, 2018

Ordinance No. 13380 C.M.S approved on July 26, 2016 extended the City Administrator's authority to waive the competitive process for supplies, goods and services including professional services for purchases up to \$50,000, if deemed in the best interests of the City. All requests will be strictly vetted based on the justification provided and each approval is limited. For consistency, please do not revise this form or submit alternative requests.

Requestor Information:

Name/Title/Division (Project Staff/Subject Matter Expert) *Officer Marcel Patterson, OPD Canine Unit Coordinator*

Email/Phone/Address: mpatterson2@oaklandnet.com /510-238-3288/455 7th St., Bureau of Services

Maximum Estimated value of purchase. \$ 49,999.00

Scope of Purchase Provide the Oakland Police Department unseasoned and trained police dogs that comply with the policies and deployment method of the Police Department.

Describe the full scope of work including installation if required; items should include brand, model and part number if applicable

Length of Service: 08 Oct 2018 to 08 Oct 2020

Identify the date needed and the number of weeks/months work is to be performed

Justification: Please prepare a written rationale supporting the waiver request and address the following points:

- ✓ Is the recommended vendor the only vendor capable of meeting the purchase needs?
- ✓ Are there are other local Oakland companies available to provide the same service or commodity?
- ✓ What conditions if any, (e.g. technological superiority, intellectual property, or performance risks, etc.) exists so that the recommended vendor presents a significant advantage over any other available vendor?
- ✓ Why is it feasible to waive the competitive process?
- ✓ Please attach the market analysis and recommendation from either Contracts and Compliance or Purchasing Services depending upon the type of purchase.
- ✓ Is this waiver request contingent upon conditions of a grant award?
- ✓ What are the risks if this request is denied?
- ✓ Are there other critical factors?

Please provide justification below: After testing dogs with over a dozen vendors over the past five years, Dutch K9 Centre is the only vendor that has been able to provide the Oakland Police Department with specific dogs that fit the needs of the Department. The Department has a canine deployment policy of "bark and hold" which mandates that the dogs bark upon finding a suspect,



giving the suspect an opportunity to surrender without being bitten. Approximately 80-90% of neighboring agencies use a “bite first” policy, and their canines are procured and trained in that manner. OPD requires a special type of dog and Dutch K9 Centre is the only vendor who has the ability to search out and procure the specific dogs that the Department needs for compliance. This waiver request is not contingent on any grant award. However, we will be exploring grant opportunities moving forward to advance this division. If this waiver is denied, the Department will not be able to find dogs that fit our policy, training, and deployment methods, which will in turn become an Officer safety issue and a possible liability to the City.

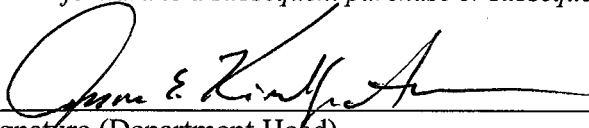
Vendor Contact Information:

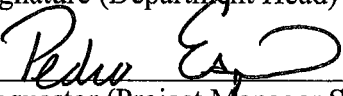
1. Recommended Vendor’s Company Name: Dutch K9 Centre
2. Vendor’s Name: Henk Verbeek
3. Vendor’s Phone/Address/email: +31610274653. Essenerwg 96 3774 LC Kootwijkerbroek, Netherlands. henkvebeek@gmail.com
4. Vendor’s Area(s) of Expertise (including credentials) Dutch K9 Centre specializes in sale and training of both “green” unseasoned police dogs and trained police dogs. This vendor has contracted with the Department of Defense for many purchases/contracts.
5. Is the vendor certified as local Oakland? YES (Attach Certificate) NO

Staff’s AFFIDAVIT: (Signature Required)

I am aware of the City’s requirements for competitive bidding and the criteria for justification for waiving the competitive contracting process. I have secured a signed and current market/availability analysis from Contracts and Compliance. I have attached pertinent documentation supporting this request.

If approved, I understand that this waiver applies solely to this purchase only and does not carry forward to a subsequent purchase or subsequent year.

 10/25/2018
 Signature (Department Head) Date

 SOS SUPERVISOR 25 OCT 18
 Requestor (Project Manager Subject Matter Expert) Date

Comments/Initials:
 Purchasing Services _____
 Contracts and Compliance _____





Sabrina Landreth, City Administrator

Date 11/2/15

APPROVED:

Yes

DENIED:

No