



Competitive Process Waiver Request Form
For One Time Purchase Up to \$50,000

To: Deborah Barnes, Director, Contracts and Compliance.
From: Chief Susan E. Manheimer, Department Head
Sgt. Steve Toribio, Canine Program Sup., Project Staff/Subject Matter Expert
Date: October 1, 2020

Ordinance No. 13380 C.M.S approved on July 26, 2016 extended the City Administrator's authority to waive the competitive process for supplies, goods and services including professional services for purchases up to \$50,000, if deemed in the best interests of the City. All requests will be strictly vetted based on the justification provide and each approval is limited.

Requestor Information:

Name/Title/Division (Project Staff/Subject Matter Expert) Sgt. Steve Toribio, OPD Canine Program Sup.
Email/Phone/Address: storibio@oaklandca.gov 510-238-3455 455 7th Street, Oakland, Ca 94607

Maximum Estimated value of purchase. \$ 49,999

Scope of Purchase Provide OPD unseasoned and trained police dogs that comply with the policies and deployment method of the PD. Describe the full scope of work including installation if required; items should include brand, model and part number if applicable

Length of Service: 08 Oct 2020 to 08 Oct 2022 Identify the date needed and the number of weeks/months work is to be performed

Justification: Please prepare a written rationale supporting the waiver request and address the following points:

- Is the recommended vendor the only vendor capable of meeting the purchase needs?
Are there are other local Oakland companies available to provide the same service or commodity?
What conditions if any, (e.g. technological superiority, intellectual property, or performance risks, etc.) exists so that the recommended vendor presents a significant advantage over any other available vendor?
Why is it feasible to waive the competitive process?
Please attach the market analysis and recommendation from either Contracts and Compliance or Purchasing Services depending upon the type of purchase.
Is this waiver request contingent upon conditions of a grant award?
What are the risks if this request is denied?
Are there other critical factors?

Please provide thorough justification below. Use additional sheets if necessary.

OPD has conducted testing for dogs from at least a dozen vendors over the years. Dutch K9 Centre is the only vendor that has been able to provide OPD with specific dogs that fit the needs of the dept. OPD has a canine deployment police of "bark and hold" which mandates that dogs bark upon finding a suspect, giving the suspect an opportunity to surrender without being bitten. Approximately 80-90% of neighboring agencies use a "bite first" policy and their canines are procured and trained in that manner. OPD requires a specila type of dog and Dutch K9 Centre is the only vendor who has the ability to search out and procure



City Administrator's Waiver Request Form – August 1, 2016
Please do not revise or edit this form or submit alternative Waiver Forms.

CITY OF OAKLAND – Office of the City Administrator

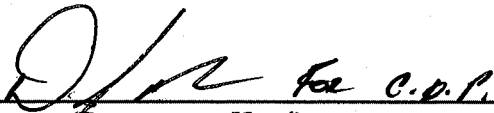
Vendor Contact Information:

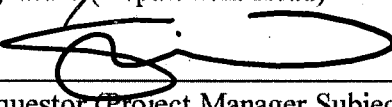
1. Recommended Vendor's Company Name: Dutch K9 Centre
2. Vendor's Name: Henk Verbeek
3. Vendor's Phone/Address/email: +31610274653. Essenerwg 96 3774 LC Kootwijkerbroek, Netherlands. henkvebeek@gmail.com
4. Vendor's Area(s) of Expertise (including credentials) Specializes in sale and training of unseasoned police dogs as well as trained police dogs.
5. Is the vendor certified as local Oakland? YES _____ (Attach Certificate) NO x

Staff's Declaration: (Signature Required)

I am aware of the City's requirements for competitive bidding and the criteria for justification for waiving the competitive contracting process. I have secured a signed and current market/availability analysis from Contracts and Compliance. I have attached pertinent documentation supporting this request.

If approved, I understand that this waiver applies solely to this purchase only and does not carry forward to a subsequent purchase, subsequent year or additional expenditures beyond the City Administrator's authority.


 10/7/2020
 Signature (Department Head) Date

 29 SEP 20
 Requestor (Project Manager Subject Matter Expert) Date

Staff reviewing request: _____
 Finance/Purchasing Services: saliburton (Oct 12, 2020 08:59 PDT) or
 Contracts and Compliance: _____

RECOMMENDATION TO CITY ADMINISTRATOR

APPROVED: DENIED:
 Reason: XX

 Oct 12, 2020
 Edward Reiskin, City Administrator Date









DOC100920

Final Audit Report

2020-10-12

Created:	2020-10-09
By:	Gaspar Montoya (gmontoya@oaklandca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAApXp_3odnxn8vw8sEXUShoOkB020A3sJt

"DOC100920" History

-  Document created by Gaspar Montoya (gmontoya@oaklandca.gov)
2020-10-09 - 9:34:59 PM GMT- IP address: 209.232.103.98
-  Document emailed to Haliburton (fhaliburton@oaklandca.gov) for signature
2020-10-09 - 9:41:09 PM GMT
-  Email viewed by Haliburton (fhaliburton@oaklandca.gov)
2020-10-12 - 3:55:09 PM GMT- IP address: 209.232.103.89
-  Document e-signed by Haliburton (fhaliburton@oaklandca.gov)
Signature Date: 2020-10-12 - 3:59:47 PM GMT - Time Source: server- IP address: 209.232.103.89
-  Document emailed to Ed Reiskin (ereiskin@oaklandca.gov) for signature
2020-10-12 - 3:59:48 PM GMT
-  Email viewed by Ed Reiskin (ereiskin@oaklandca.gov)
2020-10-12 - 4:01:02 PM GMT- IP address: 209.232.103.89
-  Document e-signed by Ed Reiskin (ereiskin@oaklandca.gov)
Signature Date: 2020-10-12 - 4:01:36 PM GMT - Time Source: server- IP address: 209.232.103.89
-  Agreement completed.
2020-10-12 - 4:01:36 PM GMT